

**WHEATLAND SCHOOL DISTRICT
BOARD AGENDA ITEM**

CONSENT
 ACTION
 REPORT/INFORMATION

BOARD MEETING DATE: January 15, 2026
BOARD AGENDA NUMBER: 4.1
BOARD AGENDA ITEM: Board Meeting Minutes – December 11, 2025
DEPARTMENT: District
CONTACT PERSON: Craig Guensler

REPORT/PROPOSAL:

Regular Board Meeting Minutes – December 11, 2025

SUPERINTENDENT’S RECOMMENDATIONS:

Approve as submitted

WHEATLAND SCHOOL DISTRICT
111 MAIN STREET
WHEATLAND, CA 95692
Phone: 530.633.3130 Fax: 530.633.4807

WHEATLAND SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
DISTRICT OFFICE
December 11, 2025
5:00 p.m.

All open sessions will be recorded. A CD of the recorded meeting is available upon request.

MINUTES

1. MEETING CALLED TO ORDER – 5:00 PM – Raegean Waltz

Members Present

Taylor Zapata – Board Clerk
Austin Bishop – Board Member
Nicole Crabb – Board Member
Raegean Waltz – Board Member

Member Absent

Kristina Stineman – Board President

1.1 PLEDGE OF ALLEGIANCE

2. REPORTS AND COMMUNICATION

2.1 Superintendent's Update – Craig Guensler

- Superintendent Guensler started the update with a moment of silence for the loss of Ronna Eaton. Ronna was a former teacher at Bear River School and taught there for many years. She served as a board member for 8 years. She passed away last night.
- Next week will be a busy one. Here are some of the activities:
 - Tuesday the 16th, Wheatland Elementary will have their Kindergarten Music Program at 9:00 am
 - Wednesday at 9:00 am, Lone Tree will hold their dress rehearsal. This is the board's opportunity to see the program because it will be held Thursday night during the next board meeting.
 - Thursday, Wheatland Elementary will have their 2nd grade performance at 9:00 am and their 1st grade program at 1:00 pm
 - Wheatland Elementary's TK program will be at 9:00 am on Friday and the 3rd grade performance will be at 10:15 am.
 - Friday will also be a minimum day for all students.
- The following week on December 22nd, we will start Winter Break and it will go through January 2nd. Everyone will return on Monday, January 5th. All employees will be off during the break except for the Administration. The Admin team will meet on Tuesday.

2.2 [Enrollment Report](#) – Craig Guensler

- At the time of the report, we had 1369 students enrolled. That's 2 more than last year and exactly the same as last month. We have 72 preschool students currently enrolled which is 24 less than last year and 2 more than last month. That's a total of 1441 in all groups.

2.3 CBO Report – Ana Azcona DeJesus

- The report will be given with the First Interim Report

3. **COMMUNICATION FROM THE PUBLIC –** **(on items not on the agenda)**

The Public may address the Board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the Board, **each person is limited to five (5) minutes**. If a large number wish to speak on a specific item, the Board may limit total input to twenty-five (25) minutes on any item. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2.

- Annette Goodly shared what Tutor.com is and how it can help military and civilian students. It is free tutoring, and can help students all the way through college. Annette's daughter used it for math. It's really a useful and great service and she hopes people will use it. She added that test prep is also available for the SAT and ACT's.
- Winterfest is coming tomorrow. Beale goes all out to host a Winter Festival each year. It will start at 3:09 pm and end at 7:00 pm. Santa will be arriving by fire truck and food vendors will be available as well as live entertainment. It's a free event. Professional Family photos can be taken. They are expecting 800 people to come through during the evening.
- On January 23rd, they'll hold the National Lego Competition at the Youth Center from 3:30 to 5:00. A flyer will come out pretty soon as it is currently in production.
- The Military Interstate Compact, or MIC 3 as they call it, will come out to do an in-person training for schools on February 20th.
- Annette wished everyone a wonderful holiday.

- Superintendent Guensler quickly shared the City has a new Police Chief. He has already reached out to Craig and Superintendent Newman at the High School. They will be meeting with him in the coming weeks.
- Craig closed his reports and communications with another moment of silence for the passing of former Chief of Police, Kee Ha who is the father of Melissa Wyatt. The Chief and his wife served the district for many years. We'll hold this moment of silence for Melissa and the Ha family.

4. **CONSENT AGENDA**

NOTICE TO PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 [Approve Regular Board Meeting Minutes](#) – November 13, 2025
- 4.2 [Approve Payroll and Warrant Registers](#)
- 4.3 [Approve Personnel Listing](#)
- 4.4 [Approve Bills and Warrants](#)

It was MSC (Crabb-Zapata) to approve the Consent Agenda.

5. ◇ ACTION ITEMS ◇ DISCUSSION ◇ INFORMATION

CODE: (A) = Action (D) = Discussion (I) = Information

5.1(A) ADOPTION OF THE FIRST INTERIM REPORT, BUDGET REVISIONS AND EPA CERTIFICATIONS – Craig Guensler
2025-2026st Interim Budget

In accordance with AB 1200, twice a year the District must review its financial positions and certify to the County Superintendent that it is fiscally solvent and can meet the financial obligations for the current year and the following two years.

- Ana gave a presentation on the 1st Interim. She talked about the next steps and explained the reason for the Audit delay.

It was MSC (Bishop-Zapata) to approve this Action Item.

5.2 (A) ACCEPT THE 2024-25 AUDIT AND APPROVE THE FINDINGS RECOMMENDATIONS – Craig Guensler
2024-2025 Audit Report

Management Representation Letter

The board should note that the annual audit report has been received and approve the recommendations on the findings.

- Superintendent Guensler explained we that do not have the audit report. An extension has been requested by the County. We hope to have it by February. Craig asked that this item be tabled until we have the Audit Report.

It was MSC (Zapata-Bishop) to table this Action Item.

5.3 (A) APPROVE WSD BOARD POLICIES – Craig Guensler

WSD Board Policy 1-101

WSD Board Policy 2-100

WSD Board Policy 3-100

WSD Board Policy 4-100

WSD Board Policy 5-100

WSD Board Policy 6-100

It was MSC (Crabb-Bishop) to approve this Action Item.

5.4 (A) ACCEPT THE WILLIAMS ACT VISITATION – Craig Guensler

Williams Act Visitation Review 2025

It was MSC (Crabb-Zapata) to approve this Action Item.

6. BOARD COMMENTS

- Board Member Bishop commented that the financial reports and explanation is greatly appreciated.

7. CLOSED SESSION

7.1 CONFERENCE WITH LABOR NEGOTIATOR – Craig Guensler
G.C. 54957.6

Pursuant to Government Code 54957.6, the Board will meet in Closed Session to give direction to Agency Negotiator, Craig Guensler, regarding negotiations with W.E.S.T.A., CSEA #626, W.E.S.S. and unrepresented groups.

**7.2 PUBLIC EMPLOYEE EVALUATION OF PERFORMANCE
G.C. 54957**

Pursuant to Government Code Section 54957, the Board will meet in closed session to discuss the performance evaluation of the Superintendent

8. RETURN TO OPEN SESSION

8.1 DISCLOSURE OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY

9. ADJOURNMENT