

**WHEATLAND SCHOOL DISTRICT  
BOARD AGENDA ITEM**

CONSENT  
 ACTION  
 REPORT/INFORMATION

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**BOARD MEETING DATE:** January 17, 2019  
**BOARD AGENDA NUMBER:** 4.1  
**BOARD AGENDA ITEM:** Board Meeting Minutes – December 13, 2018  
**DEPARTMENT:** District  
**CONTACT PERSON:** Craig Guensler

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**REPORT/PROPOSAL:**

Regular Board Meeting Minutes – December 13, 2018

**SUPERINTENDENT'S RECOMMENDATIONS:**

Approve as submitted

**WHEATLAND SCHOOL DISTRICT**  
**111 MAIN STREET**  
**WHEATLAND, CA 95692**  
**Phone: 530.633.3130 Fax: 530.633.4807**

**WHEATLAND SCHOOL DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**DISTRICT OFFICE**  
**January 17, 2019**  
**4:00 P.M.**

*All open sessions will be recorded. A CD of the recorded meeting is available upon request.*

## **MINUTES**

**4:00 P.M. 1. MEETING CALLED TO ORDER - 4:00 PM - Board President – Ish Medina**

**Members Present**

Ish Medina – Board President  
Kathy Herbert – Board Clerk  
Ronna Eaton – Board Member  
Raegean Waltz – Board Member

**Members Absent**

Nicole Crabb – Board Member  
Col Shannon Juby – BAFB Liaison

**1.1 PLEDGE OF ALLEGIANCE**

**2. REPORTS AND COMMUNICATION**

**2.1 Superintendent Update – Craig Guensler**

Superintendent Guensler reported he is working with our neighboring Districts on the school calendar for 2019-2020.

MTSS training was held this past Monday. We'll work to come up with a comprehensive plan with the county.

Mr. Guensler talked to the County about our charge policy for school lunches as they are having difficulties collecting outstanding balances. They will look at bringing a similar policy to their board for approval.

There is a Superintendent Symposium that Mr. Guensler will attend in Monterey from Wednesday, January 30<sup>th</sup> through Friday, February 1<sup>st</sup>.

The Reni Dinner is scheduled for February 9<sup>th</sup> at Bear River School and the insurance has been obtained.

Mr. Guensler had invited and hoped Connie Walzcak would attend this evening's meeting in order to present her with a retirement gift and express his gratitude for her year's in the District. He shared his notes of appreciation and well wishes as she heads into retirement to spend more time with her family, new great grandson and her beloved dogs.

2.2 Enrollment Report was given by Superintendent Guensler

**3. COMMUNICATION FROM THE PUBLIC –**

*(on items not on the agenda)*

Annette Goodly shared two events in April she is inviting everyone to attend.

April 2<sup>nd</sup> is the Military Child Coalition Training (responding to military children with Special Needs).

April 5<sup>th</sup> is the Month of the Military Child – More information is to come regarding this event.

She wishes everyone a safe and happy holiday.

**4. CONSENT AGENDA**

**NOTICE TO PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.1 Approved Regular Board Meeting Minutes – November 15, 2018

4.2 Approved Payroll Register

4.3 Approved Personnel Listing

4.4 Approved Bills and Warrants

It was MSCU (Eaton-Medina) to approve the Consent Agenda

**5. OATH OF OFFICE FOR 2018 ELECTED BOARD MEMBERS – Craig Guensler**

**6. ORGANIZATION OF THE WHEATLAND SCHOOL DISTRICT BOARD OF TRUSTEES:**

**A. Elections**

1. Elected Ish Medina as President of the WSD Board

It was MSCU (Eaton-Herbert) to approve this Action Item

2. Elected Kathy Herbert as Clerk of the WSD Board

It was MSCU (Medina-Eaton) to approve this Action Item

3. Elected Raegean Waltz as Trustee Representative to the Special Education Council

It was MSCU (Crabb-Eaton) to approve this Action Item

**B. Set Time, Date, and Place of Regular Meetings for 2019**

All Board meetings will be held at the District Office  
Regular Board Meeting dates/times for 2019:

January 17, 2019	4:00 PM
February 21, 2019	4:00 PM
March 14, 2019	4:00 PM
April 18, 2019	4:00 PM
May 16, 2019	4:00 PM
June 25, 2019	4:00 PM
June 27, 2019	4:00 PM
July, 2019	No Meeting
August 15, 2019	4:00 PM
September 12, 2019	4:00 PM
October 17, 2019	4:00 PM
November 21, 2019	4:00 PM
December 12, 2019	4:00 PM

It was MSCU (Herbert-Medina) to approve this Action Item

**C. Appoint Superintendent as Secretary to the Board of Trustees**

It was MSCU (Crabb-Herbert) to approve this Action Item

**D. Authorize Superintendent and Designees to Sign Warrants, Contracts, etc on behalf of the Board.**

It was MSCU (Medina-Eaton) to approve this Action Item

**7. ◇ ACTION ITEMS ◇ DISCUSSION ◇ INFORMATION**

**CODE: (A) = Action (D) = Discussion (I) = Information**

**7.1 (A) ADOPT RESOLUTION 18/19-04- REDUCTION DAYS OF OPERATION FOR WHEATLAND CHILD DEVELOPMENT – Craig Guensler**

It was MSCU (Crabb-Herbert) to approve this Action Item

**7.2 (A) ADOPT RESOLUTION 18/19-05- PARTICIPATION IN CLASSIFIED SCHOOL EMPLOYEE SUMMER ASSISTANCE PROGRAM – Craig Guensler**

It was MSCU (Herbert-Medina) to approve this Action Item

**7.3 (A) ADOPT RESOLUTION 18/19-06- INTENT TO WITHDRAW FROM NORTH VALLEY SCHOOLS INSURANCE GROUP FOR WORKER'S COMP INSURANCE – Craig Guensler**

It was MSCU (Crabb-Herbert) to approve this Action Item

**7.4 (A) ADOPTION OF THE FIRST INTERIM REPORT, BUDGET REVISIONS AND EPA CERTIFICATIONS – Craig Guensler**

In accordance with AB 1200, twice a year the District must review its financial positions and certify to the County Superintendent that it is fiscally solvent and can meet the financial obligations for the current year and the following two years.

It was MSCU (Eaton-Medina) to approve this Action Item

**7.5 (A) ACCEPT THE 2017-18 AUDIT AND APPROVE THE FINDINGS RECOMMENDATIONS – Craig Guensler**

The Board needs to note that the annual audit report has been received and approve the recommendations on the findings.

It was MSCU (Medina-Eaton) to approve this Action Item

**8. BOARD COMMENTS**

Ronna praised Brooke Plant (teacher at Wheatland Elementary) for appropriately dealing with a disruptive student during the morning music performance at Wheatland Elementary. She was impressed with the composure and professionalism in the way Mrs. Plant handled the situation.

Nikki expressed concern over a situation with a generator at Bear River during the power outage in the early hours Monday morning. Mr. Guensler assures the board there will not be a repeat in the event there is a need for the generator in the future.

**9. ADJOURNMENT**

It was MSCU (Medina-Eaton) to adjourn the meeting.